STUDENT FEE & CHARGES

PAYMENT METHOD AND DUE DATES

Students who do not pay all fees owing by the due date may have their enrolment cancelled. Failure to pay the overdue amount by the due date is subject to $120.00 late payment penalty fees.

Fees can be forwarded to the following

Bank: Commonwealth Bank
BSB: 062 016
Bank SWIFT Code: CTBAAU2S

Re-active fee

Material Fee (per term) AUD $50.00
Airport Pick Up AUD $150.00 (one way)
Home stay Placement fee from AUD $200.00
AUD $250.00 (full board)
AUD $180.00 (Share room)
Overseas Student Health Cover (OHSC), 2016 (Single cover premium, subject to change upon the Medibank Private price guide) AUD $255.00 (6 months)
AUD $510.00 (12 months)
AUD $1020.00 (24 months)
Photocopy Service AUD $0.10 (B/W)
AUD $1.00 (color)

CANCELLATION AND FEE REFUND POLICY

The request for refund must be made in writing to Business Institute of Australia by using the Refund Application Form.

Where a refund is approved, Business Institute of Australia will make payment of refunds within 28 days of receipt of Refund Application Form. Withdrawal request must be made in writing to our administration office by using the Deferment, Suspension or Cancellation of Enrolment Application Form.

Enrolment fee AUD $200.00
Visa refused prior to course commencement No refund
Withdrawal at least 28 days (prior to agreed start date) No refund
Withdrawal at less than 28 days (prior to agreed start date) No refund
Withdrawal after or on the commencement date Full refund less administration fee of $200
Visa cancelled due to actions of the student No refund
Visa extension is refused No refund
Withdrawal from study - current students No refund
Accommodation booking fee No refund
Airport pick-up Full refund if service cancelled prior to flight arrival

*Non-refundable Application fee, please note; Business Institute of Australia reserves the right to change conditions and prices at anytime without notice. If you require Home stay and airport pick up service, you must give us at least 3 weeks advance notice. In addition you also must pay in advance, airport pick up fee, placement fee, and the first 4 weeks rent.

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*Deferment, Suspension or Cancellation of Enrolment Application Form must be received at least 28 days prior to the commencement of the following term/s. For deferment, No refund will applicable unless visa has not been granted.

PAYMENT METHOD AND DUE DATES

All tuition fees and student fees are paid per semester. View the payment due dates by logging into your student portal.

Students who do not pay all fees owing by the due date may have their enrolment cancelled. Failure to pay the overdue amount by the due date is subject to $120.00 late payment penalty fees.

All prices are quoted in Australian Dollars (SAUD). Course availability is subject to minimum numbers. Information is correct at the time of printing. Business Institute of Australia reserves the right to change course structure, content or fee scales any time without notice.

Tuition fees can be paid by
Bank Draft / Bank Cheque /
EFTPOS / Credit card (2% fee applies) /
Direct deposit

Fees can be forwarded to the following

Bank: Commonwealth Bank
BSB: 062 016
Bank SWIFT Code: CTBAAU2S

Account Name: Business Institute of Australia
Account Number: 1098 8651
Reference: Your name & Student Number